

STEPGATES COMMUNITY SCHOOL

REMOTE LEARNING INTENTION



November 2025

Introduction

Following updated Department for Education guidance, remote education must deliver new curriculum learning when pupils cannot attend school.

Stepgates Community School will provide a planned, sequenced curriculum that builds knowledge and skills, with meaningful tasks and clear explanations. Remote education will match core teaching time pupils receive in school, including recorded lessons and independent work:

Key Stage 1: 3 hours daily (less for EYFS)

Key Stage 2: 4 hours daily

This includes time for wider curriculum activities, reading, physical/wellbeing tasks, and review—not continuous screen time.

We recognise challenges for pupils with SEND and those without online access. Support will be personalised, and families should contact the school for assistance.

Online Teaching Expectations

- Teaching staff are expected to prepare sessions and present these online with associated learning tasks.
- Pupils in Years 1-6 will access their learning via Google Classroom using their personal login details.
- Pupils in the Foundation Stage (Nursery and Reception) will access their learning via Tapestry.
- Teachers will review engagement daily, and senior leaders will monitor weekly to ensure capacity and engagement from pupils and parents.

Preparation Time

- If a year group or significant group of children are isolating, teachers will have one day of preparation for new learning.
- For example: If parents are informed on a Monday of their child's need to isolate, new learning via online platforms will begin on Wednesday.
- During this preparation period, parents may use recommended online services such as:

- TT Rockstars
- Maths Prodigy
- Oak National Academy
- Phonics Play

EYFS Remote Learning:

Children in EYFS will access their learning online via Tapestry, with parental support.

The EYFS teaching team will provide short, pre-recorded inputs for a range of sessions, which may vary daily. These may include:

- Story reading
- Phonics
- Simple maths
- Songs and rhymes
- Demonstration of key skills for parents

A range of daily activities will be assigned via Tapestry for submission, mainly adult-supported following the pre-recorded input.

Teachers will signpost parents to additional resources where appropriate.

Feedback will be provided on submitted work in various forms (photos, videos, drawings, jottings) via Tapestry.

KS1 and KS2 Remote Learning:

Pupils in KS1 and KS2 will access learning via Google Classroom using their personalised login details and class code.

Daily teaching content will be uploaded into the virtual classroom, including:

- Pre-recorded teacher inputs for English and Phonics (KS1 only)
- Reading for pleasure and daily timetable updates
- Recommended resources such as White Rose (Maths) and Oak Academy (foundation subjects)

Pupils will complete assignments with increasing independence as they become familiar with the platform.

Feedback will be provided on assignments, photos, and videos submitted via Google Classroom. Teachers will provide short comments or sentences.

If pupils struggle or fail to submit work, staff will contact parents via email

or phone.

Parents may add supplementary comments on assignments and should contact teachers via email for any queries.

Preparation Time:

If a year group or significant group of children are isolating, teachers will have one day of preparation for new learning.

Example: If isolation starts Monday, new learning will begin Wednesday.

During preparation, parents can use recommended resources such as TT Rockstars, Maths Prodigy, Oak Academy, and Phonics Play.

Any impolite or abusive messages may result in the child's account being suspended and remote learning provided in another format.



STEPGATES COMMUNITY SCHOOL **REMOTE LEARNING EXPECTATIONS**

Expectations for Pupils:

While learning remotely, pupils at Stepgates Community School are expected to:

- Log in daily to the appropriate online learning platform and complete all assigned tasks.
- Watch all learning videos and actively engage with the content.
- Behave respectfully and appropriately when using online platforms.
- Submit evidence of learning (e.g., assignments, photos, videos) by the deadline set by the teacher.
- Maintain independent daily reading for up to 30 minutes (age-appropriate).
- Make best use of additional resources such as TT Rockstars, White Rose, Oak Academy, Phonics Play, Oxford Owl, Maths Prodigy, and any other school-provided platforms.

Expectations for Parents:

In addition to the annual home-school agreement, parents and carers are responsible for:

- Establishing a clear routine for their child using the online platform and daily learning tasks.
- Reading all school communications to stay informed and up to date.
- Supporting their child to complete all assigned work and requesting help via email if needed.
- Ensuring courtesy and politeness in all communication with staff.
- Providing access to the learning offered (devices, internet).
- Submitting work as requested, including emailing photos of completed tasks for feedback.

Access Support:

Where pupils do not have access to online technologies, Stepgates Community School will:

- Endeavour to lend devices and assist with broadband or data.
- Provide printed resources such as textbooks and workbooks.

Ten Rules for Pupils Completing Online Learning

1. Prepare your workspace before starting. Choose a quiet area (not your bedroom).
2. Dress appropriately and make sure you are comfortable.
3. Inform your household that you are about to begin online learning.
4. Remove distractions (phones, games, etc.) from your learning area.

If attending a live session:

5. Use your real first name and surname to join and mute your microphone on entry.
6. Show respect to others participating in the lesson.
7. Use the raise hand function if you need to ask a question.
8. Think carefully about your questions to keep the lesson focused and efficient.
9. Participate fully in any activities set by the teacher.
10. Follow Stepgates Community School rules and values:

Always do your best.

Listen and follow instructions carefully.

Be fair and take turns.

Be polite and show respect to others.

VALUES	Attributes
Respect	Respect is thinking and acting in a positive way about yourself or others. Respect is also thinking and acting in a way that shows others you care about their feelings and their well-being.
Collaboration	Collaboration is created by working jointly with another person or a group of people.
Resilience	Resilience is the ability to withstand and recover quickly from difficulties.
Integrity	Integrity is having a strong sense of honesty; a strong belief in what is right.
Compassion	Compassion is a feeling of sharing another's suffering that leads to a desire to help.
Courage	Courage is the ability to face fear or danger; bravery.
Pride	Pride is a sense of personal value that comes from what has been achieved.

Stay safe online and always report concerns to an adult

Parents and Carers:

- Be available to support your child during online learning.
- Do not appear on video or participate in live sessions.
- Check any videos or content your child uploads to Google Classroom before submission.

Attendance Recording:**Attendance During Remote Learning**

In line with the School Attendance (Pupil Registration) Regulations and DfE statutory guidance, pupils learning remotely will be recorded in the school register using the appropriate absence code (e.g., "C" for authorised absence or "I" for illness). Remote education does not replace the requirement for accurate attendance records. The school will monitor attendance daily and escalate concerns in line with safeguarding procedures.

Remote Education as Last Resort:**Principle of Attendance First**

Remote education will only be provided when attendance at school is not possible due to exceptional circumstances (e.g., illness, isolation, or temporary closure). Attendance remains the priority, and parents are expected to ensure their child attends school whenever it is safe and feasible.

Safeguarding and Escalation:**Safeguarding During Remote Learning**

Persistent absence or lack of engagement with remote learning will trigger safeguarding checks. Staff will contact parents promptly and, where concerns remain, escalate to the Designated Safeguarding Lead (DSL) and, if necessary, the local authority in accordance with Keeping Children Safe in Education (KCSIE 2025).

Online Safety and Technical Standards:**Online Safety Compliance**

All remote learning platforms used by the school comply with DfE filtering and monitoring standards. The school reviews these systems annually to ensure they meet statutory requirements for cyber security and child protection. Pupils and parents must report any online safety concerns immediately to a member of staff.

Data Protection:**Data Protection and Privacy**

The school adheres to UK GDPR and the Data Protection Act 2018 when processing personal data during remote learning. All platforms used are vetted for compliance, and staff follow school protocols for secure handling of pupil information.